

Memorandum of Understanding

between

The Garretson School Board

And

The Garretson Teacher's Association.

On November 16, the School Finance Accountability board made a recommendation to the Joint Committee on Appropriations to grant the Garretson School District a conditional waiver to the financial accountability rules that accompany the "Funding Package of 2016." In that conditional waiver, they recommend that the Garretson School District create a plan by February 1, 2018 to spend an additional \$62,319 on instructional staff salary and benefits in the Garretson School District. On December 5, 2017, the Joint Committee on Appropriations affirmed the recommendation from the School Finance Accountability Board.

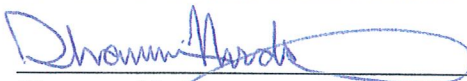
This memo serves as notice to the Garretson Teacher's Association (GTA) of the Garretson Board of Education's intent to comply with this directive from the School Finance Accountability Board. As such, **the board proposes to increase the gross base salary for all teachers (1.0FTE) in the Garretson School District by \$1,710. Staff who work less than full time shall be entitled to a prorated amount based on FTE. This amount shall be paid out in a single lump-sum payment, less applicable taxes on January 30, 2018. Contract adjustments for all impacted staff members will be issued and approved in open session at the January 8, 2018 board meeting. All amounts on the hiring schedule found in appendix B of the Professional Negotiated Agreement shall also be adjusted by an increase of \$1,710.**


The District will also incur associated benefits costs for each staff member of \$244.54. This includes 6% payment to SDRS, 7.65% in Social Security and Medicare taxes and 0.65% for Workmen's Compensation insurance. The total amount that the District will spend on these benefits for each FTE affected is \$1,954.53.

The Garretson School District has 32 current staff members who satisfy the SD Department of Education's definition of "instructional staff." There are an additional four staff members (comprising 3.6 FTE) who are part of the GTA bargaining unit who will also see this increase in base pay. The total amount that the Board will spend in making this adjustment to the base salary for instructional staff (32 FTE) is \$62,544.96. Additional costs for GTA members who do not satisfy the DOE's instructional staff definition (3.6 FTE) will require an additional \$6,525.36.

The parties signify their agreement with the following signatures. This agreement will be considered by the full Garretson School Board in open session on December 18, 2018.

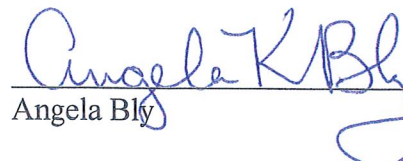
For the Garretson School Board:


 12/18/17
Shannon Nordstrom Date

 12-18-17
Kari Flanagan Date

For the Garretson Teacher's Association:

 12/18/17
Jacki Liester Date

 12-18-17
Angela Bly Date

 12/18/17
Kelsey Buchholz Date

 1-09-18

2017-2018 Salary Changes Mandated by SFAB

Last	First	Salary 16-17	Salary 17-18	daily rate	Activity stipend	FTE	SFAB mandated increase	Adjusted Salary SFAB	daily rate	SDRS	SS/Medicare	Work Comp	Total increase, post SFAB
Williamson	Amber		\$37200.00	\$206.67	\$1947.00	1	\$1710.00	\$38910.00	\$216.17	\$102.60	\$130.82	\$11.12	\$1954.53
Blake	Samantha	\$34,800.00	\$35,500.00	\$197.22		1	\$1710.00	\$37210.00	\$206.72	\$102.60	\$130.82	\$11.12	\$1954.53
Blok	Kelly	\$39,750.00	\$40,450.00	\$224.72		1	\$1710.00	\$42160.00	\$234.22	\$102.60	\$130.82	\$11.12	\$1954.53
Bly	Angela	\$42,616.00	\$43,316.00	\$240.64	\$1770.00	1	\$1710.00	\$45026.00	\$250.14	\$102.60	\$130.82	\$11.12	\$1954.53
Bohl	Jason	\$46,108.00	\$47158.00	\$261.99	\$10443.00	1	\$1710.00	\$48868.00	\$271.49	\$102.60	\$130.82	\$11.12	\$1954.53
Bruns	Samantha	\$35,700.00	\$36,400.00	\$202.22		1	\$1710.00	\$38110.00	\$211.72	\$102.60	\$130.82	\$11.12	\$1954.53
Buchholz	Kelsey	\$39,725.00	\$40,425.00	\$224.58	\$5487.00	1	\$1710.00	\$42135.00	\$234.08	\$102.60	\$130.82	\$11.12	\$1954.53
Danforth	Lisa	\$40,100.00	\$40,800.00	\$226.67		1	\$1710.00	\$42510.00	\$236.17	\$102.60	\$130.82	\$11.12	\$1954.53
Furness	Geoff	\$44,991.00	\$45,691.00	\$253.84	\$2478.00	1	\$1710.00	\$47401.00	\$263.34	\$102.60	\$130.82	\$11.12	\$1954.53
Gnadt	Julie	\$44,931.00	\$45,631.00	\$253.51	\$1770.00	1	\$1710.00	\$47341.00	\$263.01	\$102.60	\$130.82	\$11.12	\$1954.53
Godbey	Karla	\$50,673.00	\$51,373.00	\$285.41		1	\$1710.00	\$53083.00	\$294.91	\$102.60	\$130.82	\$11.12	\$1954.53
Granberg	Lynsay	\$39,300.00	\$40,000.00	\$222.22		1	\$1710.00	\$41710.00	\$231.72	\$102.60	\$130.82	\$11.12	\$1954.53
Hersom	Julie	\$51,731.00	\$52,431.00	\$291.28		1	\$1710.00	\$54141.00	\$300.78	\$102.60	\$130.82	\$11.12	\$1954.53
Hoefert	Alyxa	\$35,700.00	\$36,400.00	\$202.22	\$1947.00	1	\$1710.00	\$38110.00	\$211.72	\$102.60	\$130.82	\$11.12	\$1954.53
Howe	Bev	\$51,731.00	\$52,431.00	\$291.28	\$7257.00	1	\$1710.00	\$54141.00	\$300.78	\$102.60	\$130.82	\$11.12	\$1954.53
Hughes	Tim	\$41,150.00	\$41,850.00	\$232.50		1	\$1710.00	\$43560.00	\$242.00	\$102.60	\$130.82	\$11.12	\$1954.53
Kientopf	Alysha	\$35,250.00	\$35,950.00	\$199.72	\$8115.00	1	\$1710.00	\$37660.00	\$209.22	\$102.60	\$130.82	\$11.12	\$1954.53
Liestner	Jacki	\$48,842.00	\$49,542.00	\$275.23		1	\$1710.00	\$51252.00	\$284.73	\$102.60	\$130.82	\$11.12	\$1954.53
Mudder	Dave	\$45,957.00	\$46,657.00	\$259.21	\$4248.00	1	\$1710.00	\$48367.00	\$268.71	\$102.60	\$130.82	\$11.12	\$1954.53
Mueller	Julie	\$46,194.00	\$46,894.00	\$260.52	\$885.00	1	\$1710.00	\$48604.00	\$270.02	\$102.60	\$130.82	\$11.12	\$1954.53
Neugebauer	Jodi	\$40,700.00	\$41,400.00	\$230.00		1	\$1710.00	\$43110.00	\$239.50	\$102.60	\$130.82	\$11.12	\$1954.53
Robinson	Kelby	\$35,700.00	\$36,400.00	\$202.22	\$1416.00	1	\$1710.00	\$38110.00	\$211.72	\$102.60	\$130.82	\$11.12	\$1954.53
Rumml	Francis	\$34,800.00	\$35,500.00	\$197.22	\$6549.00	1	\$1710.00	\$37210.00	\$206.72	\$102.60	\$130.82	\$11.12	\$1954.53
Sittig	Nick	\$40,200.00	\$40,900.00	\$227.22	\$4248.00	1	\$1710.00	\$42610.00	\$236.72	\$102.60	\$130.82	\$11.12	\$1954.53
Steckler	Kevin	\$47,956.00	\$49,006.00	\$272.26	\$5000.00	1	\$1710.00	\$50716.00	\$281.76	\$102.60	\$130.82	\$11.12	\$1954.53
Stoltenberg	Kari	\$50,719.00	\$51,419.00	\$285.66	\$3894.00	1	\$1710.00	\$53129.00	\$295.16	\$102.60	\$130.82	\$11.12	\$1954.53
Terwee	Andrew	\$44,379.00	\$45,079.00	\$250.44	\$43425.00	1	\$1710.00	\$46789.00	\$259.94	\$102.60	\$130.82	\$11.12	\$1954.53
Thielen	Andrea	\$35,700.00	\$36,400.00	\$202.22	\$1770.00	1	\$1710.00	\$38110.00	\$211.72	\$102.60	\$130.82	\$11.12	\$1954.53
Coburn	Kayli	\$35,700.00	\$36,400.00	\$202.22		1	\$1710.00	\$38110.00	\$211.72	\$102.60	\$130.82	\$11.12	\$1954.53
Henriksen	Deb		\$41450.00	\$230.28		1	\$1710.00	\$43160.00	\$239.78	\$102.60	\$130.82	\$11.12	\$1954.53
Schoenfish	Sherri	\$43,366.00	\$44,066.00	\$244.81		1	\$1710.00	\$45776.00	\$254.31	\$102.60	\$130.82	\$11.12	\$1954.53
War Bonnet	Kathy	\$48,764.00	\$49,464.00	\$274.80		1	\$1710.00	\$51174.00	\$284.30	\$102.60	\$130.82	\$11.12	\$1954.53
Non-inst staff						32	\$54720.00	\$1428303.0	\$7935.02	\$3283.20	\$4186.08	\$355.6	\$62544.96
	Totals												
	Averages												
Pliska	Michelle		46000	\$255.56		1	\$1710.00	\$47710.00	\$265.06	\$102.60	\$130.82	\$11.12	\$1954.53
Lundberg	Janie	\$45,370.00	\$46,070.00	\$255.94		1	\$1710.00	\$47780.00	\$265.44	\$102.60	\$130.82	\$11.12	\$1954.53
Anderson	Stacey	\$38,850.00	\$39,550.00	\$219.72		1	\$1710.00	\$41260.00	\$229.22	\$102.60	\$130.82	\$11.12	\$1954.53
Thompson	Amy	\$35,427.00	\$35847.00	\$331.92		0.6	\$1026.00	\$36873.00	\$341.42	\$61.56	\$78.49	\$6.67	\$1172.72
						3.6	\$6156.00	\$173623.00	\$1101.14	\$369.36	\$470.93	\$40.01	\$6525.36

MINUTES OF PROCEEDINGS OF SCHOOL BOARD

Special Meeting December 18, 2017

Garretson School Administrative Conference Room

4:00 p.m.

Present:

Shannon Nordstrom, Kari Flanagan, Rachel Hanisch and Guy Johnson, Superintendent.

Absent: Tony Martens and Ruth Sarar

President Shannon Nordstrom called the meeting to order at 4:00 PM and led the board in the pledge of allegiance.

Action 18051: Motion by Flanagan, second by Hanisch to approve the agenda as presented. Motion passed.

Action 18052: Motion by Hanisch, second by Flanagan to approve the memorandum of understanding between the Garretson Teacher's Association (GTA) and the Garretson School Board, which provides notice to the GTA of the Board's intent to increase the base salary for all teachers in the District by \$1,710.00. The increase in base salary will be paid in a single, lump sum payment, less applicable taxes on January 30, 2018, and will be prorated for those GTA members who work less than full time. The agreement also stipulates that all amounts on the Garretson School District hiring schedule be increased by \$1,710.00 Motion passed.

Action 18053: Motion by Flanagan, second by Hanish to adjourn at 4:19 PM. Motion passed.

Approved by the Garretson Board of Education this ____ day of _____, 2017.

President

Business Manager

MINUTES OF PROCEEDINGS OF SCHOOL BOARD

Regular

Garretson School

5:45 p.m. January 8, 2018

Present: Shannon Nordstrom, Kari Flanagan, Ruth Sarar, Rachel Hanisch, Tony Martens, Guy Johnson, Superintendent, Chris Long, Secondary Principal, Emily Bootsma, Business Manager, Absent: Teresa Johnson, Elementary Principal. Others Present: Sheri Shoenfish, Kathi Brady, Tyler Pickner and Garrick Moritz.

At 5:45 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board.

President Nordstrom led the Pledge of Allegiance and welcomed all guests and visitors. President Nordstrom called for any additions to the Board agenda or corrections.

Action 18054: Motion by Flanagan, second by Sarar, to approve the agenda with proposed additions to consent agenda: Acknowledge Home School applicants: Student 18-30, Personnel Actions: Resignation of Kathy War Bonnet due to retirement, Vacation Request for JoAnne Sargent. Surplus Materials: Paper Shredder and Football Equipment. Motion passed.

President Nordstrom asked for public comments and there were none.

Action 18055: Motion by Martens, second by Hanisch, to approve the following consent agenda items except items (b) Approval of agreement and/or contracts with Goodcare, LLC for therapy services through 2021 and item (c) Fuel quotes, both to be discussed separately. Motion Passed.

Approved payments for December 2017 claims, approval of November minutes and financial statements for December 2017.

Open Enrollment: None

Acknowledge Home School Applicants: 18-30

Personnel Actions - Garretson Board of Education

January 8, 2018

Resignation – Kathy War Bonnet, Retirement end of 2018 School Year. The School Board wishes to thank Mrs. War Bonnet for her many years of service to the school district. Vacation Request- JoAnne Sargent (January 18-January 24, 5 Days)

Tiffany Radford - Library EA \$14.00 per hour

Contract base salary adjustments, per the memorandum of understanding between the Garretson School Board and the GTA. Base salaries adjusted by \$1,710.00, to be paid in a single lump sum, less applicable taxes on the January 30, 2018 pay date. Adjustments will be made to the following staff members' base salary: Amber Williamson, Samantha Lindholm, Kelly Blok, Angela Bly, Jason Bohl, Samantha Bruns, Kelsey Buchholz, Lisa Danforth, Geoff Furness, Julie Gnadt, Karla Godbey, Lynsay Granberg, Julie Hersom, Alyxa Hoefert-Veldhuisen, Beverly Howe, Tim Hughes, Alysha Kientopf, Jacki Liester, Dave Mudder, Julie Mueller, Jodi Neugebauer, Kelby Robinson, Francis Ruml, Nick Sittig, Kevin Steckler, Kari Stoltenberg, Andrew Terwee, Andrea Theilen, Kayli Coburn, Debra Henriksen, Sherri Shoenfish, Kathy WarBonnet, Michelle Pliska, Janie Lundberg, Stacey Anderson, Amy Thompson (0.6 FTE = \$1,026.00)

Surplus Property: 2008 Generation 2 smart board does not function. Paper Shredder (Functional, but lacks safety features and does not meet guidelines from the DCI/FBI criminal background check requirements.)

Football Equipment: 1 Running Back Blaster (obsolete and in poor repair), 53 shoulder pads (unusable due to age and condition).

Claim Report December 2017:

Garretson School District 49-4,1,Fund Number,10,GENERAL FUND,A-0X WELDING SUPPLY CO INC, 68.05, AREA II SUPERINTENDENTS, 175.00, BJM ENTERPRISE INC., 1,215.00, BLOSMO, JASON, 25.00, BRAUN, JENNY, 356.83, CLUB HOUSE HOTEL AND SUITE, 146.00, DAKTRONICS INC ,105.00, DONS AUTO & TIR, 534.50, EDMUNDS BRAKE & ALIGNMENT, 63.85, EMC INSURANCE CO. ,113.72, GARRETSON GAZETTE, 154.61, GARRETSON SCHOOL DIST. TRUST/AGENCY, 13,544.70, GF ELECTRIC INC, 828.16 ,GIBSON, LANCE , 25.00, HILLYARD/Sioux Falls, 463.09, JAYMAR BUSINESS FORMS, 127.30, KIBBLE EQUIPMENT, 30.41, MENARDS EAS, 65.07, MIDWEST BUS PARTS, INC, 137.93, OLSON'S PEST TECHNICIANS, 80.00, OVERHEAD DOOR COMPANY, 242.86, PALISADES OIL CO, 1,157.93, Popplers Music, Inc. N, 234.25,PRAIRE LAKES EDUCATIONAL CO-OP, 60.96, SANDS, KRIS ,1,707.30, SANFORD HEALTH OCCUPATIONAL MEDICINE CLINIC, 65.00, SCHOOL FIX, 262.20, SIOUX FALLS AUTO GLASS ,59.95, STURDEVANT'S BRANDO, 113.78, TEK Time Systems, 878.10,Fund Number 21, CAPTIAL OUTLAY FUND, A & B, 3,057.15, TAYLOR MUSIC, 3,585.00, Fund Number 22, SPECIAL EDUCATION FUND, PRAIRE LAKES EDUCATIONAL CO-OP, 1,792.91, Fund Number, 51,FOOD SERVICE FUND, LUNCHTIME SOLUTIONS, INC., 57,876.28. Fund Number, 71, STUDENT ACTIVITY, 4 SEASONS FUND RAISING, 1,624.40, ALLIANCE COMMUNICATIONS, PHONE,693.00, BERESFORD HIGHSCHOOL, 125.00, BIGGERSTAFF, VICKI, 190.00, BLOSMO, JASON, 50.00, BLUE DRAGON BOOSTERS ,105.90, BOMHOFF, BRAD , 149.36, BUCHHOLZ, KELSEY, 23.92, CHESTERMAN, 61.13, CITY OF GARRETSON, 1,590.79,CLUBHOUSE HOTEL AND SUITE, 161.00,CULLIGAN, 22.00,DELL RAPIDS PUBLIC SCHOOL, 75.00, DELTA DENTAL PLAN OF SD, 9,159.24, DIVISION OF CRIMINAL INVESTIGATION, 43.25, EMC INSURANCE CO., 363.00, FIRST BANK & TRUST,WATER AND SEWER ,103.50,FIRST BANK & TRUST, 1,802.21, FREDENBURG, JARED , 125.00,GARRETSON FOOD CENTER, 4,055.73, GARRETSON SCHOOL DIST. TRUST/AGENCY, 100.00, GLOE, JODI ,152.99, GNADT, JULIE , 35.01, GOVERNORS INN, 615.60, HANSON, KATHERINE, 20.00, HORACE MANN, 60.75, HOWE, BEVERLY, 23.24, JASTRAM, TOM, 125.00, JOHNSON, TERESA, 26.64, KIENTOPF, ALYSHA , 79.39, Lang, Kelly, 50.00, MIDWEST BUS PARTS, INC,140.13,MINNTEX,7,561.34,MONARCH SALES,1,974.42, NATIONAL FFA ORGANIZATION, 25.00,NATIONAL FFA ORGANIZATION, 266.77, NEUGEBAUER, JODI, 214.37, NORTHERN PLAINS INSURANCE POOL,4 2,062.32, PALISADES OIL CO, 68.51, PERFORMANCE PRESS, 26.63, PITNEY BOWES, 67.50, PIZZA RANCH, 963.50, PLANKINTON SCHOOL DISTRICT 1-1,100.00 ,SANFORD HEALTH PLAN, 32.00,SCHOLASTIC BOOK FAIRS,1,171.64,SCHOOL BUS INC.,50.00,SD SYMPHONY ORCHESTRA,108.00,SHELL FLEET CARD SERVICES, 99.05, SIOUX FALLS LINCOLN HIGH SCHOOL, 175.00, SIOUX VALLEY SCHOOL, 105.39, STECKLER, KEVIN , 40.00, STENSLAND CREAMERY, 644.00, SUNSHINE FOODS, 42.90, SYLLIAASEN, JEFF, 50.00,TERWEE, ANDREW , 9.00, UNUM LIFE INSURANCE COMPANY OF AMERICA, 529.56, VISION SERVICE PLAN, 283.19, WAL-MART CREDIT CARD, 589.15, WASTE MANAGEMENT ,721.43, WEX BANK,125.97, XCEL ENERGY, 7,000.71.

Financial Report

The Business Manager presented a financial report of receipts, disbursements and cash balances for the month of December 2017 as listed below:

Receipts: Receipts: Taxes; \$114,853.03, Interest; \$703.73, State Aid; \$169,805.00; Misc. \$28,189.55; Medicaid; \$8,190.43. Capital Outlay Fund: Taxes: \$85,609.32. Special Education Fund: Taxes; \$43,322.39, State Aid; \$10,553.00, Misc. Preschool Fund: Tuition; \$2,335, Interlakes Community Action; \$9,623.94; Bond Redemption Fund: Taxes; \$34,836.31; Food Service Fund: \$21,812.60.

Expenditures: Expenditures: Verified Claims General Fund; \$76,159.49. Payroll; \$182,747.65. Capital Outlay Fund: Claims; \$6,642.15. Special Ed Fund: Claims; \$13,531.18, Payroll; \$33,656.41. Food Service Fund: \$57,876.28. Preschool Fund: \$2,104.75, Payroll \$5,641.29.

Cash Balances as of December 2017: General Fund: \$785,594.86; Capital Outlay Fund: \$605,101.21; Special Education Fund: \$66,799.34; Pension Fund: \$5,895.72; Bond Fund: \$380,092.29; Food Service Fund: \$(17,441.85); Drivers Ed Fund: \$5,872.19; Preschool Fund: (\$20,708.89).

Trust and Agency Fund: Club and Class Accounts: Receipts; \$8,392.14, Insurance Clearing Revenue; \$24,632.09, Flex Revenue; \$(4,144.87), Imprest Account Revenue; \$13,352.85. Expenditures: Cash Balance, \$45,366.46. Imprest Account Expenditures: \$20,590.82, Insurance Clearing Expenditures; \$52,034.31, Flex Expenditures; \$92.75, Misc. Exp;\$14,237.40.

Action 18056: After a brief discussion, there was Motion by Sarar, seconded by Flanagan to approve GoodCare, LLC contract for therapy service through school year 2021. Motion Passed

Action 18057: There was discussion and questions regarding the fuel quotes and then Motion by Martens and seconded by Hanisch to approve the fuel quotes. Motion Passed.

Fuel Quotes:	Vollan Oil	Palisades Oil
Gas(10%E)	2.016	1.96
Diesel(50/50	2.48	2.415

Old Business: None

New Business:

Conflicts of Interest – None

ASBSD ALL – Tyler Pickner from ASBSD presented the Board with the ALL award. (Act, Learn and Lead.) The award was given to school boards whose members frequently attended trainings to enhance their knowledge base. Congratulations on earning the Silver Award!

Superintendent Johnson presented the following information items so that the board may consider updates to the following: Policy JFAA: Search and Seizure, JHFA: Supervision of Students and JHG: Reporting Child Abuse.

First readings of the following policies were presented for comment: IKF-IKFA: Graduation Requirements, GDBE: Support Staff Vacations and Holidays.

Second Readings of policies CBA: Qualifications/Duties of the Superintendent, AFB: Evaluation of the Superintendent, AFB-E: Evaluation of the Superintendent, EEACC: Student Conduct on School Busses, EEACC-R: Student Conduct on School Busses.

Action 18058: Motion by Sarar, Second by Martens to adopt policies AFB, AFB-E, EEACC, and EEACC-R with changes in language to reflect gender neutrality. Motion passed.

Administrative Reports:

Superintendent Johnson updated the board on the upcoming Winter Symposium, which includes teacher training and motivational speaker Dave Burgess.

Prairie Lakes Coop - No News.

Superintendent Johnson informed the Board to an inspection done on December 11, 2017 by the Fire Marshall. Plans for remediation were sent to the SD Fire Marshall's office January 8, 2018.

Superintendent Johnson gave a summary on the Legislative update and sessions will start on Tuesday, January 9.

Action 18059: Motion by Sarar, Second by Martens to enter into executive session, per SDCL 1-25-2, subsection 1, a personnel matter. Motion Passed. The board entered executive session at 6:52. President Nordstrom declared the board out of executive session at 7:12 p.m.

Action 18060: Motion to adjourn the board meeting at 7:12 p.m. by Martens, second by Hanisch. Motion passed.

Approved by the Garretson Board of Education this ____ day of _____, 2018.

President

Business Manager